

NAFC BOARD MINUTES		Date: 06/23/2022	
		Time: 2:00 PM – Eastern Time	
		Location: Web-Conference	
Meeting called by:	Board Chair	Type of meeting:	Regular
Facilitator:	Board Chair	Note taker:	NAFC Secretary
Attendees: NAFC Staff, Stephanie Garris, Maureen Tomoschuk, Beth Armstrong, Isi Green, Hina Azam, Gisela Bretones-Graham, Nancy Hudson, Bobby Kapur, Kat Mastrangelo, Angie McLaughlin, Larry Robins, Shannon Watson			
Minutes			

1. CALL TO ORDER/ATTENDANCE

Stephanie Garris called the board meeting to order at 2:03 PM EST. A quorum was established.

2. APPROVAL OF MINUTES

Larry Robins motioned to accept the March 2022 Minutes and was duly seconded. Motion carried unanimously.

3. CEO UPDATE AND BOARD DISCUSSION

- **Symposium**
 - Workshops have a virtual component. Presenters will pre-record sessions and run at the same time as the scheduled live sessions.
 - Over 100 registrants so far.
- **CVS Health Foundation**
 - CVS has new leadership, and NAFC has been spending time with that leadership educating them on the work that NAFC does and reviewing existing grant agreements.
- **Recession Proofing NAFC**
 - Nicole is scheduling a meeting with the NAFC investment advisor to understand better where all our money is. She wants to be proactive in ensuring we keep the NAFC going, as many member clinics may face the impact of the forecasted recession.

4. MONITORING CEO PERFORMANCE (Policy 4.4)

- Policy 3.4 – Asset Protection – *Larry Robins motioned to approve policy 3.4. No second is required. Motion passes unanimously.*

5. REVIEW OF FINANCIAL REPORTS

Review of March 2022 Financial Report

Beth Armstrong reviewed the financial summary report for March 2022. Current income \$2,021,473; Expenses \$363,318. Overall, the financials look great.

Review of April 2022 Financial Report

Beth Armstrong reviewed the financial summary report for April 2022. Current income \$2,103,810; Expenses \$509,523. Overall, the financials look great.

Maureen Tomoschuk moved to approve March and April 2022 financials, which were duly seconded. Motion carries unanimously.

6. UPDATE OF BOARD NOMINATIONS

- The packet was provided with suggestions for possible candidates.
- Many eligible candidates share that they are burned out and cannot take on additional responsibilities. Mental health is more important now than ever and something we need to focus on with training and even retreats. At this point, we typically have about 13 or so potential candidates, but we only have four. However, the board application is still open until the end of the month (June 30, 2022).
- Even though Stephanie Garris will be terming out in December 2022, the NAFC bylaws allow her to stay on the board for an additional year as the immediate past chair. Stephanie agreed that she would stay on.

7. REVIEW OF NAFC 2022 DATA (Highlights)

- Workforce numbers are down, including volunteers.
- Patient numbers are down. Patient visits are up.
- Collected data on the gender of the volunteer force for the first time
- NAFC needs to define patient visit vs. encounter vs. touch points and what we want to use
- When we started data collection, less than 50% of free clinics had EMRs; now, 83% of clinics have EMRs!
- This data collection has been a labor of love. But the rich information being collected is information that is not being collected in our clinics anywhere else!

8. UPDATE ON BOARD CALLS TO MEMBERSHIP

- Board members shared updates on their status with member calls. If a board member cannot complete their call, please let NAFC staff know. They can redistribute.
- ***ACTION ITEM: NAFC staff will resend the distribution list***

9. BOARD MEETING EVALUATION

- Board members were pleased with the “lovely flow” of our meeting! No further feedback was provided.

ADJOURNMENT – The meeting adjourned at 3:29 PM EST