

NAFC BOARD MINUTES

Date: 05/17/2018

Time: 10:00am – 11:00am Eastern Time

Location: Phone Conference

Meeting called by: Board Chair

Type of meeting: Regular

Facilitator: Board Chair

Note taker: NAFC Secretary

Attendees: NAFC Staff, Bobby Kapur, Nancy Hudson, Shannon Watson, Angie McLaughlin, Isi Ikharebha Green, Randy Jordan, Maureen Tomoschuk, Larry Robins, Linda Wilkinson, Stephanie Garris

Minutes

CALL TO ORDER/ATTENDANCE (2.6.2)

The meeting was called to order by Bobby Kapur at 10:04am. Bobby welcomed everyone and got an update regarding Johanna. Her recent hospitalization seems to be going well and everyone wished her well.

APPROVAL OF THE MINUTES OF THE MARCH BOARD MEETING ([ATTACHMENT A1](#))

Shannon made the motion to approve the minutes from the March meeting. Isi seconded the motion. The motion carried unanimously.

FUTURE FACE-TO-FACE MEETING SCHEDULING

The board tried to find times to get together but there were no good dates that worked. There is the possibility to meet in August but that gets very close to our symposium in person meeting. Bobby opened it up to discussion. Larry opened with whether or not we needed extensive time together that we need to achieve in an in-person meeting. Shannon also agreed that if there was no big item to achieve during an in-person meeting it would be better stewardship to wait. Nicole explained the August meeting would have to be in DC. It was decided to stick with the face to face meeting in October. The board would be asked to come in Saturday night for an early start on Sunday. The NAFC could then pay for the board's hotel Saturday and Sunday night. Everyone agrees non-needed expenses for an additional meeting if no big action items need to be tackled. NAFC staff will send out a form for board members to complete so staff can reserve hotel rooms for us for the block of time we will be there.

The group discussed the August call and whether or not to utilize Zoom or some other video-based technology. Many of the group expressed positive experiences with Zoom and that the NAFC should begin utilizing for future meetings. August 15th in the morning should be held for a 1.5-hour meeting, 10-11:30am.

CEO UPDATE QUESTIONS AND DISCUSSION ([ATTACHMENT B1](#))

Nicole summarized her report and added in the staff goals and their progress in them. The staff has narrowed the 2019 Symposium to Indianapolis and Atlanta. There are additional new updates that are not in the report.

Policy Update: CHIP – There are discussions of making changing to CHIP Funding and Congress is trying to identify if that will be done at the Federal or State Level. Title X - There are ongoing Congressional conversations about removing funding for family planning, however, this is focused on Planned Parenthood, staff remains focused on this issue because 37% of our member utilize the “best change program”. Staff is closely monitoring conversations in the House regarding the Charitable Tax Deduction and whether that will be expanded or removed. Nicole has been asked to speak to the Ways and Means Committee regarding this. Affordable medication discussions are occurring, but there is much disdain between the large sectors involved who are currently suing each other.

Americares: Nicole discussed the NAFC’s relationship with Americares. They appear to be divided in house. Conversations with CEO have been terse, but staff conversations have been wonderful. The meeting in Wisconsin with state execs was positive and went very well, but there is no plan for ongoing meetings like this due to financial barriers. There was an apology by Americares staff due to misleading conversations to state execs because NAFC was not invited to attend. Staff working relationship within the 2 organizations is very positive right now and that is great to hear. Nicole is unsure of the contention with the CEO. He may not fully understand NAFC and what we do and how powerful we can be stronger together.

Funding: Direct Relief is coming in at \$30,000 as our lead sponsor for the 2018 Symposium. They have also committed a \$100k Continuity of Care grant program and is considering a grant program for Hurricane Maria. Looking at a commitment of about \$2M in funding for grants and programs with the NAFC. 4-Star Charity Navigator rating for the NAFC was secured.

REVIEW OF FINANCIAL REPORTS (3.5) (ATTACHMENTS C1-3)

Financial reporting looks very good through March. 80% “over recovered” to date. There are some grant funds that will be expended to clinics, but we are still bringing in great revenue with reduced expenditures. Staff has done an excellent job researching office space and working through a very thorough process. Linda asked about the restricted funds and if we are taking an administrative fee. Nicole reported that yes, we are receiving administrative fees for each restricted “pass through” funds that come into the NAFC for member grants.

Stephanie motioned to approve the financial reports as submitted. Randy seconded. Motion carries unanimously.

Nicole reviewed the office space recommendations by staff. A full report was submitted to the board that includes 4 options and also includes addresses that would not work for the association. The staff is recommending Option 3 at the same building but on the first floor. This would allow the NAFC to have our own office and allow for the utilization of interns. We get more space for less money. This would have our own space for board meetings, interns, etc. It is the same management company, so we get the same concierge service at our current space. There are things in our current space that we are not using that we are paying for. The new space layout has open flexible space in the middle with offices surrounding that space. The savings outlined in the proposals is compared to what we would have to pay in our existing space for next year. Larry discussed the timing of the move related to the Symposium. There is an opportunity for an early move out and transition to the space before the Symposium.

Larry moves to accept staff recommendation #3. Stephanie seconds. No discussion and motion carries unanimously.

MONITORING CEO PERFORMANCE (POLICY 4.4) (ATTACHMENTS D1-3)

- **3.3 Financial Condition and Activities**
- **3.4 Asset Protection**
- **3.5 Financial Planning and Budgeting**

3.3 - Nancy moves to approve. Larry seconded. Motion carries unanimously.

3.4 - Shannon moves to approve. Stephanie seconded. Linda questions whether or not NAFC participates in the Virginia Employment Commission. Nicole will make this addendum to the report. Isi moves to approve amended report. Stephanie seconded. Motion carries unanimously.

3.5 - Shannon moves to approve. Angie seconded. Motion carries unanimously.

OPEN BOARD DISCUSSION

Angie gave a shout out and recognition to Ariana and the NAFC staff who have been working very diligently on the Practice Fusion transition for clinics. The social media posts and email network all have been very positive, and Ariana is helping clinics get what they need. Other clinics have directed those who still need help to Ariana as she was very helpful with them.

BOARD MEETING EVALUATION (2.1.8)

No comments.

ADJOURNMENT

Meeting adjourned at 11:03 AM Eastern Time.