

NAFC BOARD MINUTES

Date: December 19, 2016

Time: 1:00 pm Eastern

Location: Teleconference

Meeting called by:	President	Type of meeting:	Regular
Facilitator:	Stephanie Garris	Note taker:	Board Secretary

Attendees: NAFC Staff, F. Bauermeister, S. Foley, S. Garris, K. Gottlieb, A. McLaughlin, S. Watson, S. Wood

Minutes

The meeting was called to order by Stephanie Garris at 1:02 P.M.

APPROVAL OF MINUTES:

Shannon Watson made the motion that the Board approve the September 11, 2016 board minutes. Motion seconded by Angie McLaughlin. The motion carried unanimously with no abstentions.

CEO UPDATE:

There were no questions from the Board for staff on the CEO report. Staff stated that they are attempting to schedule the upcoming face-to-face board meeting during when Congress is in session.

CVS Health:

Staff reported that CVS Health committed to over \$1M in grants to NAFC member organizations and they will also be awarding the NAFC a \$100,000 grant for a story telling campaign. In addition, CVS would like to start conversations with NAFC to help facilitate EMRs for member clinics by 2018. Funding could offset cost to make changes/improvements to a current EMR or for new system to be implemented. Staff reported that there will be a CVS representative attending the NAFC Symposium to help clinics learn more about how to work with funders.

2017 Symposium:

Staff reminded the Board that in the 2017 Board Approved Symposium Budget, that speakers will pay 50% of the registration fee and that there will not be Continuing Education Units available because the cost to the NAFC is too expensive.

Monitoring CEO Performance

Policy 4.4: MONITORING CEO PERFORMANCE

Attachment B-1 – *Fred Bauermeister moved to approve the performance monitoring reports as submitted, Sheri Wood seconded the motion and the motion carried unanimously with no abstentions.*

Attachment B-2 - *Fred Bauermeister moved to approve the performance monitoring reports as submitted, Karen Gottlieb seconded the motion. The motion carried unanimously with no abstentions.*

Policy 3.5 FINANCIAL PLANNING & BUDGETING

Review of Financial Reports:

As reported since the summer, staff reviewed reports and reported that the NAFC would be ending 2016 with a large deficit mainly due to the election. Staff also reviewed the modifications to the

2017 Budget with respect to the Symposium line item. The Board had no questions regarding the deficit reports or the 2017 Budget. As the 2017 budget was approved at the September meeting, Stephanie as the acting chair suggested that motion was not needed.

Policy 2.8 – Board Committee Structure

NAFC Officer Election: Sheri Wood reported that a nomination committee meeting was held to discuss and recommend approval of the current officers for another term for Board leadership. Sheri reported that Larry Robbins, Nancy Hudson, Johanna Henz, and Shannon Watson agreed to serve a new term if elected.

The board unanimously approved the slate of officers.

Board meeting Evaluation (2.1.8):

Stephanie asked for comments.

Fred B. question: “Where are we with Nicole’s evaluation? Regarding policy governance, what does it say regarding the timeliness of response regarding the board’s annual compensation conversation?”

Shannon W. commented that she felt that it was an embarrassment that the board had not completed the full evaluation and conversation with Nicole. She further commented that she felt it was demeaning and unprofessional to have neglected the process and that it was her opinion that Nicole and the staff deserved a full board apology.”

Fred B. agreed and suggested that the board President provide a formal letter of apology to Nicole regarding this matter. There was agreement by the board. Shannon indicated she would email Larry following the meeting regarding this matter.

The meeting was adjourned at 1:43 pm.